



**SOLICITATION TYPE:
INVITATION FOR BID
AMENDMENT 1**

SOLICITATION NUMBER: IFB0201-24

DESCRIPTION: COMMERCIAL LANDSCAPING AND YARD MAINTENANCE SERVICES - CONWAY CAMPUS

PROCUREMENT OFFICER: Toni Richardson

EMAIL: toni.richardson@hgtc.edu

TELEPHONE: (843)349-3680

DATE: November 13, 2024

ALL BIDS MUST BE MAILED IN A SEALED ENVELOPE MARKED WITH THE TIME AND DATE SPECIFIED FOR OPENING, THE SOLICITATION NUMBER, AND THE NAME AND ADDRESS OF THE BIDDER TO THE FOLLOWING ADDRESS: HORRY-GEORGETOWN TECHNICAL COLLEGE, P.O. BOX 261966, CONWAY, SC 29528 ATTN: PROCURMENT OFFICE OR DELIVERED TO THE PHYSICAL ADDRESS: HORRY-GEORGETOWN TECHNICAL COLLEGE PROCUREMENT OFFICE 2050 US-501 EAST, BUILDING 100, ROOM 120, CONWAY, SC 29526

NO EMAILS OR FAXES WILL BE ACCEPTED

SUBMIT OFFER BY (Opening Date/Time): **November 20, 2024 @ 2:00 P.M.** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **November 12, 2024 @ 10:00 A.M.** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: 1

CONFERENCE TYPE: **Pre-Bid and Site Visit**
DATE & TIME: **November 12, 2024 @ 2:00 P.M.**

LOCATION: **HGTC – Conway Campus
Conference Room
Building 100
Room 122 (second floor)**

(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)

**AWARD &
AMENDMENTS**

Award will be posted on **November 25, 2024**. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: <http://www.procurement.sc.gov>

You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of sixty (60) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR

(full legal name of business submitting the offer)

Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

AUTHORIZED SIGNATURE

(Person must be authorized to submit binding offer to contract on behalf of Offeror.)

DATE SIGNED

TITLE

(business title of person signing above)

STATE VENDOR NO.

(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)

PRINTED NAME

(printed name of person signing above)

STATE OF INCORPORATION

(If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one)
provision.)

(See "Signing Your Offer"

Sole Proprietorship Partnership Other _____

Corporate entity (not tax-exempt) Corporation (tax-exempt) Government entity (federal, state, or local)

COVER PAGE – ON-LINE ONLY (MAR. 2015)

(You must return Page 2 with your offer.)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)

NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)

Area Code - Number - Extension

Facsimile

E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)

ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)

Payment Address same as Home Office Address

Payment Address same as Notice Address (check only one)

Order Address same as Home Office Address

Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS

Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	____ Calendar Days (%)

PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences . **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.** [11-35-1524(E)(4)&(6)]

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

In-State Office Address same as Home Office Address

In-State Office Address same as Notice Address (check only one)

AMENDMENTS TO SOLICITATION (Jan 2004):

- (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the HGTC Procurement website: www.hgtc.edu/purchasing
- (b) Offerors will be required to acknowledge receipt of any amendment to this solicitation.
- (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

Questions and Answers:

Question: What is the amount and type of trees/shrubs to be trimmed?

College's Response: An exact type and amount of trees/shrubs to be trimmed is not indicated. A non-mandatory Site Visit was held on November 12, 2024 @ 10:30 A.M. at the campus where a tour of the campus by the Grounds Supervisor was offered to contractors in attendance. The clause below was included in the solicitation document:

SITE VISIT: A site visit will be held at the following date, time and location. Your failure to attend will not relieve the Contractor from responsibility for estimating properly the difficulty and cost of successfully performing the work, or for proceeding to successfully perform the work without additional expense to the College. The College assumes no responsibility for any conclusions or interpretations made by the Contractor based on the information made available at the conference. Nor does the College assume responsibility for any understanding reached or representation made concerning conditions which can affect the work by any of its officers or agents before the execution of this contract, unless that understanding or representation is expressly stated in this contract. [02-2B165-1]

Question: What is the amount of mulch required for Conway Campus:

College's Response: The College provides the mulch. Conway uses 7 each of 80 cubic yard loads 2 times per year as indicated on page 24 in section VIII. Bidding Schedule Line 01.

Questions: What is the current amount being paid for this contract?

College's Response: A copy of the Award Statement from the last awarded contract is attached to this Amendment 1.



Intent to Award

Posting Date: January 24, 2020

COPY

Solicitation: IFB0161-19

Description: Landscaping-Yard Maintenance Services for HGTC Conway, Myrtle Beach and Georgetown Campuses

CONWAY CAMPUS

Horry Georgetown Technical College intends to award contract noted below. Unless otherwise suspended or canceled, this document becomes the final Statement of Award effective January 24, 2020. Unless otherwise provided in the solicitation, the final statement of award serves as acceptance of your offer.

Contractor should not perform work on or incur any costs associated with the contract prior to the effective date of the contract. Contractor should not perform any work prior to the receipt of a purchase order from the using governmental unit. The State assumes no liability for any expenses incurred prior to the effective date of the contract and issuance of a purchase order.

Any actual bidder, offeror, contractor, or subcontractor who is aggrieved in connection with the intended award or award of a contract shall protest within ten days of the date notification of award is posted in accordance with this code. A protest shall be in writing, shall set forth the grounds of the protest and the relief requested with enough particularity to give notice of the issues to be decided, and must be received by the appropriate Chief Procurement Officer within the time provided. [Section 11-35- 4210]

PROTEST - CPO ADDRESS - MMO: Any protest must be addressed to the Chief Procurement Officer, Materials Management Office, and submitted in writing

(a) by email to protest-mmo@mmo.sc.gov, or

(b) by post or delivery to 1201 Main Street, Suite 600, Columbia, SC 29201.

Awarded To: WJ Britton Landscaping, LLC
8905 Pee Dee Hwy
Conway, SC 29527

Initial Contract Period: January 24, 2020 through January 23, 2021
Maximum Contracted Period: January 24, 2020 through January 23, 2025
Estimated One Year Term: \$44,528.00
Estimated Maximum Contract Value: \$222,640.00

Procurement Specialist
Teresa Welch

1-27-2020

HGTC CONWAY CAMPUS

2050 Hwy 501 E, Conway, SC 29526

BUILDING 100

Administration
Finance Department
Marketing Department
Payroll Department
President's Office
Procurement Department

BUILDING 200

Advanced Manufacturing
Barnes & Noble College
Bookstore
Classrooms
College Grounds
Deans' Office
Human Resources
Print Shop
Science Labs

BUILDING 300

Civil Engineering Technology
Classrooms
Electronics Technology
Golf & Sports Turf Management
Technology

BUILDING 500

Cosmetology

BUILDING 700

Classrooms
CSI Labs

BUILDING 800

Early Care & Education

BUILDING 900

Faculty Offices

BUILDING 1000

Classrooms

Computer Technology
General Business Technology
Office Systems Technology
Science Labs

BUILDING 1100A

Admissions & New
Student Advising
Financial Aid/Veterans Affairs
Library
Office of Career Services
Registrar
Services for Students with
Disabilities
Student Financial Services
Student Information Center -
TECH Central
Student Success &
Tutoring Center
Testing Center
Upward Bound
VP for Student Affairs

BUILDING 1100B

Burroughs & Chapin Auditorium
Child Care Development Center
Chomp's Hangout
Chomp's Serene Space
Classrooms
Conference Rooms
Public Safety Office
Richardson Art Gallery

BUILDING 1400

Automotive Technology

BUILDING 2000

Advanced Manufacturing Center
250 Allied Drive, Conway

BUILDING 3000

Plumbing Service Technology
209 Daytona Street, Conway

BUILDING 4000

Diesel Engine Technology
470 Allied Drive, Conway

 Vending  Parking  Public Safety

