

SE-210

INVITATION FOR PROFESSIONAL SERVICES

AGENCY: Horry-Georgetown Technical CollegePROJECT NAME: HGTC - Repair/Replace Roofing Systems on Conway, Grand Strand, and Georgetown CampusesPROJECT NUMBER: See Description PROJECT LOCATION: Conway, Grand Strand, & Georgetown, SCDESCRIPTION OF PROJECT / PROFESSIONAL SERVICES: Three Projects #'s H59-6227-PD, H59-6228-PD, & H59-6229-PD. Repair and/or replacement of roofing systems on college buildings located on all three of our campuses. Go to our website at www.hgtc.edu/purchasing for a more detailed description.RESUME DEADLINE DATE: 12/13/22 TIME: 2:00 p.m. NO. OF COPIES: Printed: 4 Electronic: 1ANTICIPATED PROJECT DELIVERY METHOD: Design-Bid-Build CM-R N/A AGENCY PROJECT COORDINATOR: Dianna Cecala, Procurement ManagerEMAIL: dianna.cecala@hgtc.edu TELEPHONE: 843-349-5207

The Agency requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above.

RESUME DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: Dianna Cecala, Procurement, Bldg. 100, Room 120
Horry-Georgetown Technical College
2050 Hwy 501 E, Conway, SC 29526

MAIL SERVICE:

Attn: Dianna Cecala, Procurement
Horry-Georgetown Technical College
2050 Hwy 501 E, Conway, SC 29526

DESCRIPTION OF PROFESSIONAL SERVICES ANTICIPATED FOR PROJECT: Provide professional consulting services for multiple campus roofing repairs and replacements to include an assessment of the roof systems and a recommendation for repair/replacement. Consultant will develop three separate construction bid specifications and drawings according to SC State guidelines. Consultant will provide bid process oversight as well as construction and close-out oversight.

ANTICIPATED CONSTRUCTION COST RANGE: \$ 5,000,000 to \$ 6,000,000 N/A

• **INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:**

1. A Current STANDARD FEDERAL FORM 330;
2. The Name and Contact Information, including Email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
4. Response to Selection Criteria set forth in SC Code §11-35-3220.

• **PUBLIC NOTICES:** All notices (Meetings, Selection for Interviews, Notice of Intent to Award) shall be posted at the following location: www.hgtc.edu/purchasing

• **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.

• To submit confidential information, see Appendix I, OSE Manual, <https://procurement.sc.gov/manual>.

• In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 double-sided pages, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.

• All written communications with parties submitting information will be via email.

• Agency will accept submittals via email above (PDF file no larger than 10MB):

YES NO

• Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: protest-ose@mso.sc.gov

APPROVED BY:



(OSE Project Manager)

DATE: 11.17.22

INSTRUCTIONS TO THE AGENCY:

1. Submit the completed SE-210 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.