

ORRY-GEORGETOWN TECHNICAL COLLEGE

PROCEDURE

Number: 9.1.15.1
Related Policy: 9.1.15
Title: Student Classification for Admission
Responsibility: Director of Admissions Operations

Original Approval Date: 08-01-1994
Last Cabinet Review: 11-08-2023
Last Revision: 11-08-2023

President

Pursuant to Policy 9.1.15, students are identified according to the following classifications:

I. New Student

- A. First-time: A student entering a curriculum program for the first time at an institution of higher education. First-time students may have completed dual-enrollment course work while attending high school.
- B. Transfer: A student transferring from an institution of higher education.
- C. Dual Enrollment: A student enrolled at HGTC and is also receiving high school credit. These students must follow the State Guidelines for dual enrollment.
- D. HGTC/CCU Bridge Program: A student entering the Coastal Carolina University Bridge Program for the first time at HGTC.
- E. DACA: A student entering a curriculum program for the first-time at HGTC and their legal presence in the United States is defined as Deferred Action Childhood Arrival (DACA).
- F. Early Completers: A student graduating from high school mid-academic year.

II. Continuing Student

- A. Continuing – a currently enrolled student continuing in the same program of study.
- B. Continuing Dual Enrollment – A currently enrolled dual enrollment student continuing after the first semester.

- C. Continuing Deferred Action Childhood Arrival (DACA) – A currently enrollment DACA student continuing after the first semester.

III. Returning Student

- A. Readmit: A student who has not been enrolled in classes at HGTC for three (3) consecutive semesters and is enrolling in the same program of study that they last attended.
- B. Internal Transfer: A student who has
 - a. Not been enrolled in classes at HGTC for three (3) consecutive semesters and is enrolling in a different program of study that they last attended;
 - b. Or a current student changing their major.

IV. Special Categories

- A. Undeclared - A student who enrolls in a course or courses at HGTC without acceptance to a specific curriculum. These students are distinguished from curriculum students in that they:
 - 1. Are interested in attending one or more curriculum courses and have no immediate desire to enroll and graduate from a curriculum program
 - 2. Are restricted to a total of 24 semester hours; and
 - 3. Will not qualify for VA benefits or Financial Aid.
- B. Visiting/Transient –A student taking a course or courses to transfer back to the institution in which they are enrolled, without acceptance into a specific curriculum. They must submit a visiting/transient form completed by the institution in which they are enrolled in order to register for class(es) at HGTC.