

Minutes of the Meeting
Horry-Georgetown Technical College Commission
February 7, 2023

Members Present: Joe T. Branyon, Jr.
Brent D. Groome
Robert P. Hucks
Orrie E. West
Dr. Robert J. Farrar
Donald W. Helms (via phone)
J. David McMillan
Dr. Marilyn Fore, President
Cathy Myers, Administrative Coordinator

Members Absent: Fedrick D. Cohens, Excused
Y. Melvin Nobles, Excused

Guests: Jonathan Barker, Dr. Melissa Batten, Shannon Detzler, Harold Hawley, Lori Heafner, Nicole Hyman, Lari Roper, Terry Quaresimo, Jackie Snyder, and Tim Tilley.

Media: None

The Horry-Georgetown Technical College Commission held its bi-monthly meeting on Tuesday, February 7, 2023 at 1:00 p.m. in the Carmen Catino Executive Dining Room, Conway Campus of Horry-Georgetown Technical College.

A written notice was provided to all media in Horry and Georgetown Counties advising them of the date, time, and place of the meeting in accordance with the Freedom of Information Act.

Chairman Branyon called the meeting to order at 1:00 p.m. and asked for acceptance of the agenda and approval of the October 4, 2022 and December 1, 2022 minutes. **Motion by Mr. Groome, seconded by Mr. Hucks and carried to accept the agenda and approve the October 4, 2022 and December 1, 2022 minutes.**

(Vote 7 yes 0 no)

M/S/C

President Fore introduced Shannon Detzler as the new President of the Horry-Georgetown Technical College Foundation. Ms. Detzler replaces Neyle Wilson who recently retired.

President Fore presented awards to Dr. Farrar and Mr. Groome for years of board service. These awards were given by the South Carolina Association of Technical College Commissioners at their Annual Day of Learning. Mr. McMillan and Mr. Helms were also recognized for their years of service.

Updates

Budget Status Update:

Vice President Hawley reported on the current budget status report ending January 31, 2023.

Capital Projects and Major Renovations Update:

President Fore and Mr. Hawley gave updates on renovation projects. We have 15 projects in progress. President Fore announced Carolina Food Service of Loris donated 3 pallets of food to our College Food Pantry. The food was delivered by their Vice President, Mr. Cameron Dozier. President Fore and members of the Area Commission thanked Mr. Dozier.

- **Conway Campus:**

Upfit and Renovate New Diesel Property: Renovations are complete. The college awaits additional equipment to finalize its Certificate of Occupancy which is expected in February 2023. Classes have begun in the facility.

- **Grand Strand Campus:**

Building 100 Renovation and Expansion: This project expands the College's Nursing and Health Sciences program and includes renovating 14,122 square feet of space and adding 10,000 square feet by constructing a second floor inside the existing structure. The College should not plan to occupy the space before January 2025.

- **Georgetown Campus:**

Renovate Building 500: This project is to convert and renovate the interior of Building 500 to support the Outboard Marine and Boat Building Technologies programs. The Architect is Pike-McFarland-Hall (PMH) and the project is scheduled to be complete in June 2023.

Enrollment Comparison Update:

Vice President Batten reported the current Spring 2023 overall Headcount is 6642, and Overall FTE is 4298.3. We are holding a 12% increase compared to this time last year.

Action

Mid-Year Operating Budget:

Mr. Hawley presented for approval the mid-year operating budget. The College projects an annual revenue stream of approximately \$57,190,309 based on actual fall and projected spring enrollment. A budgetary surplus of approximately \$3,000,000 is projected by the College.

Motion by Mr. Hucks, seconded by Dr. Farrar and carried that the Area Commission approves the 2022-23 mid-year operating budget as presented.

(Vote 7 yes 0 no)

M/S/C

President's Report

President Fore conducted her first meeting as Chair of the Commission on Higher Education Council of Presidents comprised of Chief Executive Officers of each SC Public Institution of Higher Education and SC Independent Colleges and Universities (SCICU). Major topic of discussion was the Hate Crimes Law.

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An update was given on the Technical College System 2023-2024 legislative priorities that included \$23.2 million increased recurring funding, \$51.1 million for lottery tuition assistance program, \$95.0 million to continue SCWINS/Workforce Scholarships and Grants funding, \$20.0 million for equipment for high demand job skills training, and \$2.0 million for readySC project funding.

Dr. Fore announced the Automotive Technology program will begin in early spring through our Workforce Development. Sean Dugan has been hired as the Associate Professor. The program will be housed on our Conway Campus.

President Fore expanded on the Boat Building Technology program to be based in Georgetown. Marine companies and the SC Boating and Fishing Alliance (SCBFA) have stressed the need for a skilled workforce and expressed their support of a Marine Technology Center on the Georgetown Campus. The plan is to expand the Outboard Marine Technology Program and implement the Boat Building Technology program, a one year program for boat building fundamental skills with composite and structured reinforcements. It will be the first of its kind in South Carolina.

President Fore informed the Board that Coastal Carolina University will begin offering the Bachelor of Science Degree in Nursing.

Foundation Report

Mr. Tilley reported the Foundation assets stand at \$17 million. The Foundation hopes to grow \$40 million over 5 years. Additionally, the Foundation has hired a new philanthropic coordinator with hopes to use that position to grow asset basis.

Information

President's Cabinet Reports:

- Vice President Batten's report stands as written.
- Vice President Hawley's report stands as written.
- Vice President Heafner's report stands as written. Working to get grant funding assistance from the Economic Development Administration (EDA) to assist with the Marine Technology Training Center facility on the Georgetown Campus.
- Ms. Hyman reported on current media coverage. Total media exposure was 417 hits, including news media and social media mentions. There were 43 media alerts sent.
- Mr. Quaresimo reported Technology Solutions replacing 122 classroom computers, a complete wireless upgrade, and replacing the old phone system.
- Ms. Roper's report stands as written. Marketing Department is excited about advertising for the boat building program.

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- Vice President Snyder reported a professional development on team building, communication, conflict management, wellness and more is scheduled for March 16, 2023.
- Vice President Wilbanks report stands as written.

Faculty Assembly Report:

Professor Barker reported Professor Mike Williams will be honored for his years of dedicated service to the Two-Year College English Association of the Southeast by being awarded the Bill Doster Award. Also, three dental hygiene faculty completed certification in local anesthesia infiltration, enabling faculty to deliver and oversee this practice in the department's dental hygiene clinic. The annual Addiction and Recovery Series started on February 2, 2023 with guest speaker and former child actor Todd Brides. The series will run through February 23 and is coordinated by Professor Mike Williams. Additionally, Professor Barker announced the Science Department received two Anatomage tables that allow for digital human cadaver dissection in the classroom. The Physical Therapy students had a 100% first time pass rate on the board examination for the graduating class of 2022, with one student scoring a perfect 800 on the exams.

Full Professor Status Announcement:

Two faculty members received their permanent professor appointments effective January 3, 2023. Those faculty members were Deborah Catania, Nursing and Katie Sims, Occupational Therapy Assistant.

Adjournment

There being no further business, the motion was made by Mr. Groome, seconded by Mr. Hucks, and carried to adjourn at 2:25 p.m.

(Vote 7 yes 0 No)

M/S/C

Tommy Branyon, Jr., Chairman

Orrie E. West, Secretary

Respectfully Submitted,
Cathy L. Myers
Administrative Coordinator

Date: _____