

Minutes of the Meeting
Horry-Georgetown Technical College Commission
October 4, 2022

Members Present: Joe T. Branyon, Jr. Fedrick D. Cohens
Dr. Robert J. Farrar Brent D. Groome
Donald W. Helms Robert P. Hucks
J. David McMillan Y. Melvin Nobles
Orrie E. West

Marilyn Murphy Fore, President
Cathy L. Myers, Administrative Coordinator

Members Absent: None

Guests: Jonathan Barker, Dr. Melissa Batten, Stephanie Danesie, Harold Hawley, Lori Heafner, Nicole Hyman, Tara Lahnen, Terry Quaresimo, Lari Roper, Tim Tilley, and Dr. Jennifer Wilbanks.

Media: None

The Horry-Georgetown Technical College Commission held its bimonthly meeting on Tuesday, October 4, 2022 at 1:00 p.m. in the Carmen Catino Executive Dining Room, Conway Campus of Horry-Georgetown Technical College.

A written notice was provided to all media in Horry and Georgetown Counties advising the date, time, and place of the meeting in accordance with the Freedom of Information Act.

Chairman Branyon called the meeting to order at 1:00 p.m. and asked for acceptance of the agenda and approval of the August 9, 2022 minutes. ***Motion by Mr. Groome, seconded by Mr. McMillan and carried to accept the agenda and approve the August 9, 2022 minutes.***
(Vote 9 yes 0 no) M/S/C

Updates

Budget Status Report:

Vice President Hawley reported on the current budget status report ending August 31, 2022.

College Insurance Coverage:

Mr. Hawley gave an overview of all existing college insurance coverage for FY2023.

Capital Projects and Major Renovations:

President Fore and Vice President Hawley gave the report on current capital projects and major renovations.

- **Conway Campus**

Upfit and Renovate New Diesel Property: Renovations are complete, and the College received a partial Certificate of Occupancy. Classes can begin in the building while remaining “punch list” items are being complete.

Building 100 Elevator Renovation: The College received approval for the project and is working with Wagner Group to establish bid specifications.

- **Georgetown Campus**

Building 100 Elevator Renovation: The College received approval for the project and is working with Wagner Group to establish bid specifications.

- **Grand Strand Campus**

Building 100 Renovation and Expansion: This is an A-1 capital project dedicated to expanding the College’s Nursing and Health Science programs. The Phase 1 package submitted to Columbia scheduled to receive approval from the State Fiscal Accountability Authority (SFAA) on November 1, 2022. Per Mr. Hawley, based on estimated project approval and construction, the College should not expect to occupy the space before January 2025.

Enrollment Comparison:

Vice President Batten reported the current overall fall headcount is 8129, a 28% increase compared to fall 2021. The overall FTE is 5260.1.

Students completed a survey inquiring about their reasons for attending HGTC. Interestingly, free tuition was not their main reason – a large number chose HGTC because of the location.

Action

New Program – Certified Nursing Assistant:

Dr. Wilbanks presented for approval a proposed new Certified Nursing Assistant Certificate program. Area healthcare facilities have requested more prepared Nursing Assistant candidates to fill existing job vacancies. The new certificate will be embedded within other programs such as Patient Care and Healthcare Sciences. *Motion by Mr. Hucks, seconded by Dr. Farrar and carried that the Area Commission approves the offering of the Certified Nursing Assistant Certificate, effective Spring 2023.*

(Vote 9 yes 0 no)

M/S/C

Financial Statements and Independent Auditor’s Report:

Mr. Hawley announced the College received an unqualified audit opinion and there were no audit findings for the fiscal year ended June 30, 2022. *Motion by Mr. Hucks, seconded by Mr.*

Cohens and carried that the Area Commission approves the results of the Independent Auditor's report and corresponding financial statements for the year ended June 30, 2022.
(Vote 9 yes 0 no) *M/S/C*

President's Report

President Fore shared the Technical College System 2023-2024 legislative priorities that included \$23.2 million increased recurring funding, \$51.1 million for lottery tuition assistance program, \$95.0 million to continue SCWINS/Workforce Scholarships and Grants funding, \$20.0 million for equipment for high demand job skills training, and \$2.0 million for readySC project funding.

President Fore will chair her first Council of Presidents meeting on October 5, 2022 in Columbia.

Foundation Report

Mr. Tilley reported the new Foundation president, Ms. Shannon Detzler, started her position strong. The Foundation continues to receive major donations. Plans to bring back the Donor/Benefactor dinner event. This event was a huge success in the past uniting scholarship recipients with their donors and listening to the success stories of these recipients.

Information

President's Cabinet Reports

- Dr. Batten reported recruiting team is doing an excellent job promoting HGTC in the local communities.
- Mr. Hawley's report stands as written.
- Ms. Heafner reported a Letter of Intent was submitted to Blue Cross/Blue Shield Foundation to support the Dental Program.
- Ms. Hyman reported on current media coverage. Total media exposure was 259 hits, including news media and social media mentions. There were 17 media alerts sent to include coverage for new diesel facility, free tuition, highest enrollment, and highest graduate placement rates.
- Mr. Quaresimo's report stands as written.
- Ms. Roper announced the Marketing department planning and preparing for the November household mailer for Horry and Georgetown Counties.
- Ms. Lahnen reported on behalf of Vice President Snyder. An employee appreciation event is scheduled for November 3, 2022. Also, a Professional Development Day is scheduled for November 8, 2022.

- Dr. Wilbanks reported Academic Affairs planning curriculums for Automotive and Boat Building programs.

Faculty Assembly:

Professor Barker reported members of Phi Theta Kappa, along with their family and friends participated in the annual Beach and River Sweep. Also participating was Professor Mike Williams and a group of volunteers he recruited. Additionally, he reported PTK will be working this fall to make Chomp's Café in Building 1100 more comfortable and welcoming for students.

Adjournment

There being no further business, motion by Mr. Helms, seconded by Mr. Nobles and carried to adjourn at 2:26 p.m.

(Vote 9 yes 0 no)

M/S/C

Tommy Branyon, Chairman

Orrie E. West, Secretary

Respectfully Submitted,
Cathy L. Myers
Administrative Coordinator

Date: _____