

**Minutes of the Meeting  
Horry-Georgetown Technical College Commission  
August 10, 2021**

**Members Present:** Joe T. Branyon, Jr. Fedrick D. Cohens  
Dr. Robert J. Farrar Brent D. Groome  
Donald W. Helms Robert P. Hucks  
J. David McMillan Y. Melvin Nobles  
Orrie E. West

Dr. Marilyn Murphy Fore, President  
Cathy L. Myers, Administrative Coordinator

**Members Absent:** None

**Guests:** Dr. Melissa Batten, Stephanie Danesie, Buzz Freeman, Harold Hawley, Lori Heafner, Nicole Hyman, Gregory Mitchell, Kandy Peacock, Lari Roper, Jacquelyne Snyder, and Dr. Jennifer Wilbanks.

**Media:** None

The Horry-Georgetown Technical College Commission held its bi-monthly meeting on Tuesday, August 10, 2021, at 6:00 p.m. on the Conway Campus of Horry-Georgetown Technical College.

A written notice was provided to all media in Horry and Georgetown Counties advising the date, time, and place of the meeting in accordance with the Freedom of Information Act.

Chairman Branyon called the meeting to order at 6:00 p.m. and asked for acceptance of the agenda and approval of the June 8, 2021 minutes. ***Motion by Mr. Groome, seconded by Mr. Cohens and carried to accept the agenda and approve the June 8, 2021, minutes.***

**(Vote 9 yes 0 no)**

**M/S/C**

President Fore introduced Kandy Peacock, Vice President and Chief Human Resource Officer for the South Carolina Technical College System as our guest.

### **Updates**

**Enrollment Comparison Update:**

Vice President Batten reported the current Fall 2021 overall Headcount is 5806, New Student Headcount is 2979, and overall FTE is 3895. We are up 267 students in overall Headcount compared to last year at this time.

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**Budget Status Update:**

Vice President Hawley reported on the current budget status report ending July 31, 2021.

**Capital Projects and Major Renovations Update:**

President Fore gave an update on current capital projects and major renovations.

- **Conway Campus:** Horry County unanimously passed a Resolution for the acquisition of property for the Diesel Expansion. We are still awaiting a Resolution from the Horry County School District. The budget for the acquisition of the property is \$2,000,000.
- **Grand Strand Campus:** Building 600 Auditorium interior renovations are complete. A new flat roof to be installed in late fall. Timeline for the completion of Building 1000 Surgical Technology and OTA renovations is August 2022. Campus landscaping work began in July and should be completed by early fall. President Fore reported made presentation to the Myrtle Beach Air Force Base Redevelopment Authority on the progress of Grand Strand Campus renovations and thanked them for their continued support.
- **Georgetown Campus:** Phase 2 exterior renovations start mid-August with plans to be completed by September 30. Renovations include installing pavers in the courtyard/plaza, constructing a bench wall, and installing new landscaping adjacent to the plaza.

**COVID-19 Update:**

Vice President Snyder reported college employees are encouraged to get vaccinated as well as wear face coverings. We had 8 employees to test positive for COVID-19 and 8 employees in quarantine. Vice President Batten reported 32 students testing positive and 104 students in quarantine. Students are also encouraged to get vaccinated and wear face coverings. Vaccination clinics will be offered to students during our Welcome Back events. Executive Vice President Wilbanks reported we are at 100% capacity in our classrooms for Fall semester. While the college cannot require social distancing, vaccinations, or the wearing of face coverings, we are seeing some of our third-party affiliates such as Tideland and MUSC have these requirements in place for students and employees to go to their clinical sites.

**Action**

**New Curriculum - University Studies Certificate Degree:**

Dr. Wilbanks brought forth for approval the offering of a new University Studies Certificate Degree. The proposed short-term certificate will be embedded with the Associate in Arts Degree.

***Motion by Mr. Helms, seconded by Dr. Farrar and carried that the Area Commission approves the offering of the University Studies Certificate Degree, effective Fall 2021.***

**(Vote 9 yes 0 No)**

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**New Curriculum – Medical Laboratory Technology Degree:**

Dr. Wilbanks brought forth for approval the offering of a new Medical Laboratory Technology Degree. The proposed Associate in Applied Science, Major in Medical Laboratory Technology Degree program will train and educate students to analyze human blood, body fluids or tissue samples to detect and diagnose diseases under microscopes, blood analyzers, and other scientific equipment. ***Motion by Mr. Hucks, seconded by Mr. Helms and carried that the Area Commission approves the offering of the Associate in Applied Science, Major in Medical Laboratory Technology Degree, effective Fall 2022.***

**(Vote 9 yes 0 No)**

**M/S/C**

**President's Report**

President Fore made presentation to the Myrtle Beach Air Force Base Redevelopment Authority on the progress of Grand Strand Campus renovations. She also made presentation to Horry County Council for a resolution to proceed with the purchase of property on Allied Drive to support the expansion of the diesel program. The resolution was approved by a unanimous vote. President Fore shared the Technical College System 2022-2023 legislative priorities that included \$28 million (recurring) for base funding for local colleges, \$30 million (non-recurring) for equipment for high demand job skills training, \$80 million for college maintenance, repair and renovation projects, \$51.1 million for lottery tuition assistance (LTAP), \$16 million for continued workforce grants for short-term, high demand job skills training, and \$17 million for continued SC WINS Scholarship Program funding.

**Foundation Report**

Mr. Freeman reported on plans for the Annual Foundation Black Tie Gala to be held on the Grand Strand Campus. Major donations include a \$75,000 donation from McLeod Health Foundation benefitting the Nursing/Allied Health programs, \$15,000 from the Sheriff's Foundation of Horry County in support of the Sheriff's Foundation of Horry County Endowed Scholarship fund, and \$28,000 from the Ocean View Memorial Foundation benefitting the Occupational Therapy program.

**Information**

**President's Cabinet Reports:**

- Vice President Batten's report stands as written.
- Vice President Dove's report stands as written.
- Vice President Hawley report stands as written.
- Vice President Heafner's report stands as written.

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- Ms. Hyman's report stands as written.
- Vice President Mitchell's report stands as written.
- Ms. Roper's report stands as written. Ms. Roper shared some of the new commercials the college has running.
- Vice President Snyder's report stands as written. The Human Resources Department has been busy with hiring. We have 25 new hires scheduled for orientation.
- Executive Vice President Wilbanks' report stands as written.

**Faculty Assembly Report:**

Professor Barker's report stands as written.

**Higher Education Emergency Relief Funds (HEERF) Summary:**

Mr. Hawley gave a summary on the spending of the Higher Education Emergency Relief Funds(HEERF) as of June 30, 2021. The College received three rounds of stimulus funding – Cares (HEERF I), CRRSAA (HEERF II) and ARP (HEERF III).

**Presentation of Professor Appointments:**

Dr. Wilbanks reported the following Professors as having earned their permanent professor status: Audrey Cribb, Brooke Forringer, Jeremy Holland, Amy LeFevre, Maravillas Lencina, Amelia McGrath, Denise Morrison, William Mroz, Roxanne Neumann, Stephanie Phelan, Laura Sarvis, Jacob Satterfield, Susan Thornton, Robert Vermeland, and Patricia Windham Each Professor completed their two-year probationary period as well as presented their portfolios.

**Academic Affairs Update:**

Dr. Wilbanks shared a copy of the Academic Affairs Update for Summer 2021.

**Calendar**

**Upcoming Events:**

The October Area Commission meeting has been tentatively rescheduled for Monday, November 8, 2021 and will be held on the Grand Strand Campus.

**Executive Session**

***Motion made by Mr. McMillan, seconded by Mr. Cohens and carried to enter into Executive Session for the purpose of discussing personnel matters.***

**(Vote 9 yes 0 no)**

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***Motion by Mr. Helms, seconded by Mr. Hucks and carried to come out of Executive Session at 8:10 p.m.***  
**(Vote 9 yes 0 no)**

**M/S/C**

***Motion by Dr. Farrar, seconded by Mr. Groome and carried that the Area Commission accepts the Agency Head Evaluation of President Fore as discussed.***  
**(Vote 9 yes 0)**

**M/S/C**

**Adjournment**

***There being no further business, motion by Mr. Groome, seconded by Mr. Nobles and carried to adjourn at 8:11 p.m.***  
**(Vote 9 yes 0 No)**

**M/S/C**

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Tommy Branyon, Jr., Chairman

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Y. Melvin Nobles, Secretary

Respectfully Submitted,  
Cathy L. Myers  
Administrative Coordinator

Date: \_\_\_\_\_