

SE-391

NOTICE TO PROCEED – MINOR CONSTRUCTION CONTRACT**AGENCY:** Horry-Georgetown Technical College**PROJECT NAME:** HGTC Grand Strand Campus Building 600 Finish Flooring Replacement**PROJECT NUMBER:** H59-N065-MJ**TO:** Trinity Tile LLC, dba Trinity Contract Flooring*(Contractor's Name)*

NOTICE: Your Contract for the subject Project has been executed by the Agency, and you are hereby given Notice To Proceed with the Work of the Project. A Pre-Construction meeting will be held on the date set below.

The Date of Commencement is fixed below and shall be used in determining the initial date for Substantial Completion and for assessing Liquidated Damages, if any, set forth in the contract documents.

Failure to commence actual physical work on this Project within Fourteen (14) Days from the Date of Commencement will entitle the Agency to consider you in material breach of this Contract. In this event, the Agency may withdraw this Notice to Proceed and terminate the Contract in accordance with the Contract Documents.

DATE OF NOTICE TO PROCEED:1/20/2021**DATE OF COMMENCEMENT:**1/28/2021*(should be no less than 7 days after Date of Notice To Proceed)***INITIAL CONTRACT TIME:** 45 days**INITIAL DATE FOR SUBSTANTIAL COMPLETION:**3/15/2021**DATE OF PRE-CONSTRUCTION MEETING:**1/20/21**LIQUIDATED DAMAGES:**

Liquidated Damages will be assessed in accordance with the SE-330, Lump Sum Bid Form.

BY:


(Signature of Agency Representative)

DATE: 1/20/2021**PRINT NAME:** Harold Hawley**TITLE:** VP Finance**INSTRUCTIONS TO THE AGENCY:**

1. Complete this form and send to the Contractor.
2. Sent a copy to OSE only if project exceeds Agency Construction Certification.