

Cabinet Meeting Summary
Conway Campus – President’s Boardroom
Meeting Dated March 2nd, 2022

Cabinet Attendees:

Dr. Marilyn Fore, President
Mr. Harold Hawley, VP - Finance and Administration
Mr. Greg Mitchell, VP - Continuing Education & Workforce Development *
Dr. Melissa Batten, VP – Student Services
Mrs. Lori Heafner, VP - Institutional Effectiveness and Development
Dr. Jennifer Wilbanks, EVP- Academic Affairs
Mr. John Dove, VP - Information Technology
Mrs. Jacquelyn Snyder, VP – Human Resources
Mrs. Lari Roper, Marketing Director
Ms. Nicole Hyman, Public Relations Director

Also attending:

Meeting Summary:

Guest Presentations:

Discussion Topics:

1. In addition to the published agenda Cabinet discussed the Spring enrollment trends; Summer Fall enrollment outreach and promotional activities; differential tuition plans; IT security protocols; various HR updates including the First Year Experience and Mental Health Awareness; the College’s 2022-23 budget forecast; HEERF funding and student disbursements; and the proposed State budget.

Action Topics:

1. The Policy and Procedure as submitted by Mr. Hawley and Mrs. Black was approved as revised. A copy will be sent to President Fore for her consideration and approval.

The Cabinet meeting adjourned. The next Cabinet meeting is scheduled for Wednesday, March 9th and will be in the President’s Boardroom on the Conway Campus at 8:30 am. That meeting will be a long agenda.

* Not in attendance.