

HORRY-GEORGETOWN TECHNICAL COLLEGE

PROCEDURE

Number: 8.1.4.1
 Related Policy: 8.1.4
 Title: Grading System
 Authority: Title 59, Chapter 53, Sections 810-860 of the 1976 Code of Laws of South Carolina, as Amended
 Responsibility: Registrar

Original Approval Date: 04-08-1993
 Last Cabinet Review: 03-01-2023
 Last Revision: 03-01-2023

Chairperson

Grade reports showing the scholastic mark attained by the student will be issued at the end of each term. The following grades are used:

A	EXCELLENT	"A" is used in G.P.A. calculations; carries a value of 4 points and earns credit hours.
B	ABOVE AVERAGE	"B" is used in G.P.A. calculations; carries a value of 3 points and earns credit hours.
C	AVERAGE	"C" is used in G.P.A. calculations: carries a value of 2 points and earns credit hours
D	BELOW AVERAGE	"D" is used in G.P.A. calculations; carries a value of 1 point and earns credit hours.
I	INCOMPLETE	"I" does not affect G.P.A. calculations; defaults to "F" automatically after a maximum of one semester and generates 0 points and 0 credit hours.
F	FAILURE	"F" is used in G.P.A. calculations; carries a value of 0 points and earns 0 credit hours. Hours attempted are used in G.P.A. calculations.
WF	WITHDRAWAL FAILING	"WF" is used in G.P.A. calculations; carries a value of 0 points and earns 0 credit hours. Hours attempted are used in G.P.A. calculations.
W	WITHDRAWAL	"W" is not used in G.P.A. calculations; carries a value of 0 points and earns 0 credit hours. May be utilized when extenuating circumstances warrant.
S	SATISFACTORY	"S" does not affect G.P.A. calculations; carries a value of 0 points, but does cause credit hours and CEU's to be earned.

U	UNSATISFACTORY	"U" does not affect G.P.A. calculations; carries a value of 0 points and earns 0 credit hours.
SC	SATISFACTORY COMPLETION	"SC" does not affect G.P.A. calculations; earns credit hours; generates no grade points.
NC	NO CREDIT	"NC" is not used in G.P.A. calculations; earns 0 credit hours; generates no grade points.
CF	CARRY FORWARD	"CF" does not affect G.P.A. calculations; earns 0 credit hours; generates no grade points
TR	TRANSFER	"TR" is not used in G.P.A. calculations; earns credit hours; generates no grade points. A "TR" is given for allowable equivalent TECH credits earned at other accredited colleges, universities, or technical schools. All "TR" grades must be supported by an official transcript of record.
AU	AUDIT	"AU" is not used in G.P.A. calculations; carries a value of 0 points and earns 0 credit hours.

An Incomplete Grade can be assigned when the students are unable to complete their work or take the final examination because of illness or for other extenuating circumstance over which the students have no control. This grade is given only with the approval of the instructor involved. An incomplete must be changed by the instructor after a maximum of one semester. Otherwise, the grade becomes an automatic "F" if a grade change has not been submitted.

The Grade Point Average (G.P.A) at Horry-Georgetown Technical College operates on a semester-hour credit system. Semester hour credits represent the number of hours completed with a passing grade. Grade points are determined by the grade earned. Each grade is assigned on a "grade point equivalent" in grade points for each semester hour scheduled.

All grades for attempted courses are shown on the permanent record. Credit hours and points will be computed in the G.P.A. The points assigned to each grade are as follows:

GRADE	POINTS
A	4
B	3
C	2
D	1
F	0
I	Temporarily appears as hours not earned

The Grade Point Average is calculated by dividing the total points earned by the total credit hours attempted excluding those hours with non-punitive grades.

A student's points must be at least double the number of semester hours of credit pursued to achieve a 2.00 G.P.A. A student must maintain a program average of "C" (2.00 G.P.A.) or better in order to graduate.