

**Minutes of the Meeting
Horry-Georgetown Technical College Commission
February 9, 2021
Via Microsoft Teams**

Members Present: Joe T. Branyon, Jr. Fedrick D. Cohens
Dr. Robert J. Farrar Brent D. Groome
Donald W. Helms Robert P. Hucks
J. David McMillan Y. Melvin Nobles
Orrie E. West
Dr. Marilyn Murphy Fore, President
Cathy Myers, Administrative Coordinator

Members Absent: None

Guests: Professor Jonathan Barker, Dr. Melissa Batten, Stephanie Danesie, John Dove, Harold Hawley, Lori Heafner, Nicole Hyman, Gregory Mitchell, Lari Roper, Jacquelyne Snyder, and Dr. Jennifer Wilbanks.

Media: None

The Horry-Georgetown Technical College Commission held its bimonthly meeting on Tuesday, February 9, 2021 at 9:30 a.m. via Microsoft Teams.

A written notice was provided to all media in Horry and Georgetown Counties advising the date, time, and place of the meeting in accordance with the Freedom of Information Act.

Chairman Branyon called the meeting to order at 9:30 a.m. Roll call was made by Ms. Myers. Chairman Branyon asked for acceptance of the agenda and approval of the October 13, 2020 minutes. **Motion by Dr. Farrar, seconded by Ms. West and carried that the Area Commission accepts the agenda and approves the October 13, 2020 minutes.**

(Vote 9 yes 0 No)

M/S/C

Mr. Branyon turned the meeting over to President Fore for her report. President Fore congratulated Commissioner Groome on his receiving the South Carolina Order of the Palmetto Award, the highest civilian honor in the State of South Carolina that recognizes a person's lifetime achievements and contributions to the State of South Carolina. President Fore also introduced Professor Jonathan Barker, new President of the Faculty Assembly.

Updates

Spring 2021 Enrollment Comparison Report:

Vice President Batten reported current Spring overall Headcount is 5767 and Spring overall FTE is 3830.4. There is a 7.16% decline in Headcount compared to Spring 2020.

Horry-Georgetown Technical College Commission
Page 2
February 9, 2021

Budget Status Report:

Vice President Hawley reported on the current budget status report ending January 27, 2021.

Capital Projects and Major Renovations Update:

President Fore reported on the current construction projects.

- Conway Campus: ADW Architect has begun design work on the Diesel Expansion project. Construction to be complete in late Fall 2022. Estimated cost of this project is \$3.75 million.
- Grand Strand Campus: The Grand Strand Campus renovations to Buildings 100, 200, 300, and infrastructure should be complete by July 2021.
- Grand Strand Campus Landscaping Project: Project is expected to be completed over the Spring.
- Georgetown Campus: Exterior painting and canopy work is in progress and will be completed by mid-Spring. Phase 2 which includes installing pavers in the courtyard, constructing a bench wall, and installing new landscaping will be completed by June.

Covid-19 Update:

Vice President Snyder and Vice President Batten gave brief updates on COVID-19. We had one employee to test positive and 10 employees that were exposed to someone that tested positive to COVID-19. On the student side, we had 12 students to test positive and 71 students that were in quarantine. We have reached out to the Department of Health and Environmental Control (DHEC) to offer our location as a vaccination site

Spring Course Offerings Update:

Executive Vice President Wilbanks discussed the delivery methods for our Spring Course offerings.

Action

2020-21 Mid-Year Operating Budget:

Mr. Hawley brought forth for approval the mid-year operating budget. The College projects an annual revenue stream of approximately \$48,273,992 based on actual fall and projected spring enrollment. A budgetary surplus of approximately \$2,000,000 is projected by the College.

Motion by Mr. Hucks, seconded by Mr. Helms and carried that the Area Commission approves the 2020-21 mid-year operating budget as presented.

(Vote 9 yes 0 no)

M/S/C

Curriculum Changes

Dr. Wilbanks presented for approval two additional programs: Associate in Applied Science Degree in Occupational Therapy Assistant effective Fall 2022. Dr. Wilbanks reported the College seeks to offer the OTA program as there is an ongoing need within our community for this field. Certificate in Health Care effective Summer 2021. The College developed a short-term

Horry-Georgetown Technical College Commission
Page 3
February 9, 2021

training certification program which will allow students to become certified in multiple Health Care areas. The Health Care Certificate will also serve as a transition into many of the college's health science A.A.S. degree programs; and prepares students for admission to nursing or other allied health professional programs. **Motion by Mr. Helms, seconded by Mr. McMillan and carried that the Area Commission approves the following curriculum changes: the creation of an Associate in Applied Science Degree in Occupational Therapy Assistant and the creation of a Certificate Degree in Health Care.**
(Vote 9 yes 0 no) **M/S/C**

College Mission Statement:

President Fore and Cabinet have completed their yearly review of the College Vision, Core Values and Mission Statement. At this time, no changes have been made since the last revision presented to Area Commission on April 18, 2017. **Motion by Mr. Groome, seconded by Dr. Farrar and carried that the Area Commission reaffirms the College's Mission Statement as presented.**
(Vote 9 yes 0 no) **M/S/C**

Discussion

Governor's Emergency Education Release Relief (GEER) Funding

President Fore announced Governor McMaster has awarded funds in the amount of \$8,000,000 to the South Carolina Technical College System from the GEER Fund for scholarships in workforce training programs. These scholarships would cover attendance fees and other required course-related materials and assessments for students in identified high-demand, continuing education programs.

Coronavirus Response & Relief Supplemental Appropriations Act (CRRSAA)

President Fore announced the College will receive \$10,029,000 (\$7,178,706 College Portion and \$2,850,294 Student Portion) through the Higher Education Emergency Relief Fund (HEERF). Funds will provide financial aid grants to students which may be used for any component of the student's cost of attendance or for emergency costs that may occur due to coronavirus, such as tuition, food, housing, health care or childcare. The college may use the funds for lost revenue, salaries, operating costs, etc.

Commencement 2021

Dr. Batten discussed plans for Commencement 2021. The proposed date is Wednesday, May 12, 2021 at the Myrtle Beach Convention Center. We will again need to seek approval from the S.C. Department of Commerce and follow all guidelines set forth by the Governor's Office. We will be limited to 250 graduates and each graduate will be allowed two guests to attend. If

Horry-Georgetown Technical College Commission
Page 4
February 9, 2021

needed, we will hold up to three ceremonies beginning at 1:00 p.m., then at 9:00 a.m. and 5:00 p.m. Masks and social distancing will be required.

President's Report

President Fore continues to chair the Presidents' Council of the South Carolina Technical College System. She actively participates in the meetings of the State Board, South Carolina Association of Technical College Commissioners, and the Commission on Higher Education. She is serving as a member of the Diversity and Inclusiveness Ad-Hoc Committee along with Dr. Walt Tobin, President of Orangeburg-Calhoun Technical College, Dr. Hope Rivers, President of Piedmont Technical College, and Dr. Galen DeHay, President of Tri County Technical College.

President Fore announced she and Foundation President Neyle Wilson met with representatives from McLeod Health to discuss additional clinical sites. McLeod Health has been wonderful partners.

President Fore will be making presentations to the Surfside Beach Town Council on March 9, 2021 and North Myrtle Beach City Council on March 15 to give status report on the College. She invited members of the Board to join her at any of these meetings if their schedule permits.

President Fore and System President Dr. Tim Hardee have been working together to schedule a joint Presidents' Council and State Board meeting either in July or November depending on status of COVID-19.

Foundation Report

President Fore reported the HGTC Foundation received a \$50,000 donation from the Horry County Sheriff's Office to benefit the Sheriff's Foundation Endowed Fund. The Foundation has donated a total of \$100,000 to date and this may lead to a naming opportunity. The Foundation will be assisting the HGTC Pantry by tracking and providing reports on monetary and in-kind donations to the Pantry Fund as well as submitting grant applications and donor requests to local and regional organizations.

Information

Executive Vice President Wilbanks announced Falicya Crace, Jennifer Estabrook, Michael Kane, Valerie Richardson, John "Matt" Springs, and Dylan Wadzinski as having earned their permanent professor status. The faculty members have successfully completed their two-year probationary period at the college as well as presented their portfolio presentations. A luncheon in their honor will be held later.

Horry-Georgetown Technical College Commission

Page 5

February 9, 2021

Dr. Wilbanks announced representatives from Yamaha Motor Corporation will be attending the Outboard Marine Technology Advisory Board luncheon on Thursday, February 11, and invited members of the Board to attend.

Mr. Mitchell announced Constable class in the developmental stages.

Ms. Snyder announced the HGTC Diversity and Inclusion Council doing an excellent job putting together programs for faculty and staff.

Dr. Wilbanks announced the Addiction and Recovery Series continuing throughout the month of February. Dr. Wilbanks has been appointed to the S.C. Commission on Higher Education Dual Enrollment Advisory Committee and the S.C. Commission on Higher Education Advisory Committee on Academic Programs (ACAP).

Professor Barker reported faculty have been busy with professional development activities.

Chairman Branyon congratulated President Fore on being selected 2020 Chief Executive Officer of the Year by the South Carolina Association of Technical College Commissioners.

Adjournment

Motion by Mr. Helms, seconded by Dr. Farrar and carried to adjourn at 10:57 a.m.

(Vote 9 yes 0 no)

M/S/C

Tommy Branyon, Jr. Chairman

Y. Melvin Nobles, Secretary

**Respectfully Submitted,
Cathy L. Myers
Administrative Coordinator**

Date: _____