

HORRY-GEORGETOWN TECHNICAL COLLEGE

# POLICY

Number: 3.2.1  
Title: Direct Deposit and Distribution of Payroll  
Authority: Title 59, Chapter 53, Sections 810-860 of the  
1976 Code of Laws of South Carolina, as Amended  
Responsibility: Vice President, Human Resources and Employee Relations

Original Approval Date: 04-08-1993  
Last Cabinet Review: 12-13-2023  
Last Revision: 12-13-2023

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Chairperson

## DISCLAIMER

**PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.**

The College provides direct deposit for both part-time and full-time payrolls.