

HORRY-GEORGETOWN TECHNICAL COLLEGE

POLICY

Number: 3.4.1
Title: Employee Benefit Program
Authority: Title 59, Chapter 53, Sections 810-860 of the
1976 Code of Laws of South Carolina, as Amended
Responsibility: Vice President, Human Resources and Employee Relations

Original Approval Date: 04-08-1993
Last Cabinet Review: 05-03-2023
Last Revision: 05-03-2023

Chairperson

DISCLAIMER

PURSUANT TO SECTION 41-1-110 OF THE CODE OF LAWS OF SC, AS AMENDED, THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY.

It is the policy of Horry-Georgetown Technical College that all permanent full-time employees are eligible to participate in the College's benefits program. Upon employment in a covered full-time position, the HR Department conducts an employee orientation to discuss all available benefits to employees. The employee benefits program information is located at https://www.hgtc.edu/about_hgtc/administrativedepartments/humanresources/benefits/newhireinformation.html.